



# Mobile Phone and Wearable Technology POLICY STRATHAIRD PRIMARY SCHOOL February 2018

## Rationale:

Mobile phones are important modern day communication tools, essential in providing a safe and effective school environment. However, they can easily be improperly used, lost or damaged and must therefore be effectively managed. **The term Mobile phone in this policy encompasses all tablets and wearable technology, such as Apple Watches, 'Smart' Devices and Sim based devices; not just mobile phones.**

## Aims:

- To utilise the benefits of mobile phones whilst managing the problems they can potentially cause.

## Implementation

- Teachers in charge of all excursions, camps and trips involving students must ensure a mobile phone accompanies each trip and a contact number is provided to the office.
- Reimbursement for calls made on private phones for school related matters while on a school camp or excursion may be claimed through the administration.
- In order to minimise classroom disruptions, teachers are requested to have their mobile phones switched off or silenced and not used during class time unless there are exceptional circumstances, which has been discussed and approved by a Principal Class Member.
- If Student's bring Mobile Phones to school. Students' mobile phones must be handed in to the office on arrival at school. They are to be kept in the general office during the day and collected at 3.15 p.m.
- Should a student have a mobile phone at school, either in the yard or in the classroom, the child's parents will be rung, the phone will be confiscated and kept at the office until collected by the child's parent.
- No student is to take a mobile phone on a school excursion or camp.
- The school does not accept responsibility for lost or damaged student mobile phones.
- **Mobile phone cameras (still and video) must not be used in banned spaces for example changing rooms, toilets, gyms and swimming pools or to film people and their activities without their knowledge or permission. Mobiles phones must not be used to send harassing or threatening messages.**

## Outcomes:

- Mobile phones are being used in a constructive way.
- Mobile phones are not disrupting school programs.

## Evaluation:

- This policy will be reviewed as part of the school's four-year review cycle.

This policy was last ratified by School Council on Tuesday 20<sup>th</sup> February 2018

**Martin Shepherd**  
Principal

**Chris Johnstone**  
School Council President



# Mobile Phone Permission Form

Student Name: \_\_\_\_\_

Grade: \_\_\_\_\_

- If Student's bring Mobile Phones to school. Students' mobile phones must be handed in to the office on arrival at school. They are to be kept in the general office during the day and collected at 3.15 p.m.
- Should a student have a mobile phone at school, either in the yard or in the classroom, the child's parents will be rung, the phone will be confiscated and kept at the office until collected by the child's parent.
- No student is to take a mobile phone on a school excursion or camp.
- The school does not accept responsibility for lost or damaged student mobile phones.
- **Mobile phone cameras (still and video) must not be used in banned spaces for example changing rooms, toilets, gyms and swimming pools or to film people and their activities without their knowledge or permission. Mobiles phones must not be used to send harassing or threatening messages.**

## Please fill out below

### To be completed by the parent/guardian

My child \_\_\_\_\_, of grade \_\_\_\_\_ has my permission to have his/her mobile phone at school.

Parent Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_/\_\_/\_\_

\_\_\_\_\_  
Student Mobile Phone Number

### To be completed by the student

I am aware that my parent/guardian has given me permission to have my mobile phone at school but that **my phone is to be left at the office before school and picked up at the end of the school day from the office.** I understand this rule and I intend to follow it.

Student Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_/\_\_/\_\_