

5 October 2020

Dear Parents/Guardians,

We are delighted to welcome back all of our students from Prep to Year 6 on Monday next week, 12 October. As there are still Coronavirus (COVID-19) risks within metropolitan Melbourne, everyone needs to remain vigilant and observe Public Health orders and Department of Education directions.

Our school is committed to providing a safe learning and working environment for our students and staff. As school returns we will be implementing arrangements to limit risks to adults and students (similar to Term 2). It is vitally important that all parents follow the requirements and understand that they are in place so that we can provide the safest possible environment during this time. We are very much looking forward to seeing all students next Monday.

Parents must adhere to the following:

- Attendance on school sites by non-essential visitors and parents is **very limited**.
- Parents should only enter the school grounds **when essential**. If parents wish to contact the school they should call or email the Office with any questions or queries.
- Parents **must not congregate together at school entrances and around the school during drop off/pick up times**.
- Parents cannot have conversations with teachers at pick up time. If you wish to speak to the Class Teacher, please call the Office and leave a message asking the Class Teacher to call you back.
- Adults must (correctly) wear a mask at all times.
- Adults must maintain a distance of 1.5 metres between other adults and children.
- Parents will be able to drop their children at the school gates **from 8.30 a.m. each day**, there will be yard supervision from that time.
- **At pick up times, parents should pick their children up at an arranged meeting location outside the school or at the specifically designated area inside the school grounds (see box below). Once children have been collected, families must leave the school grounds straight away. They must not congregate, talk with other families or allow students to play.**

Arrangements for dropping off and picking up students from 12 October

Morning drop off is from 8.30 a.m. for all students P-6

For students who are dropped off at school by their parents:

- *Please drop your children off **at the school gate** from 8.30 a.m. Students will be supervised to play in the yard until 8.50 a.m. when they will go to their classrooms.*

Students who walk/ride to school or who are dropped off outside the school should come to school as normal.

After school pick up is at 3.05 p.m. for Prep – Year 2 and 3.15 p.m. for Years 3-6

Afternoon pick up is the only time parents have access to the school grounds.

For students who are being picked up from within the school grounds by their parents:

- *At 3.05p.m. Prep Teachers will take their classes to designated spots adjacent to the Prep playground where parents will collect their Prep child from the Class Teacher.*
- *At 3.05 p.m. Year One students will meet their parents around the stage area.*
- *At 3.05 p.m. Year Two students will meet their parents near the new garden.*
- *Students in P-2 who have older siblings will wait with their Class Teacher until collected by Year 3-6 siblings.*
- *At 3.15 p.m. Years 3-6 students will meet their parents on the basketball court.*

Students who walk/ride home or meet their parents outside the school will be free to leave as normal at 3.15 p.m.

Hygiene at school

- Regular handwashing and use of sanitizer will continue to be practiced.
- Significantly increased cleaning will be implemented for the remainder of the year. This will provide progressive cleaning of high-touch points and other surfaces around the school throughout the day. Playground equipment will also be cleaned.
- **Students who are unwell must not attend school.**

All students must have a water filled drink bottle from home each day, students are not able to drink from the school taps.



If you have any questions please contact the School Office.

Kind regards,

Julie Kennedy
Principal

ENTRY TO THE SCHOOL IS LIMITED

Parents should only enter at home time for quick pick up of their children.

Please do not congregate with other adults inside or outside the school.

All adults must wear masks (covering their nose and mouth).

Please stay 1.5 metres from all other adults and children.

Thank you for working with us to keep everyone safe. 😊

CORONAVIRUS (COVID-19) RESTRICTIONS REMAIN IN PLACE

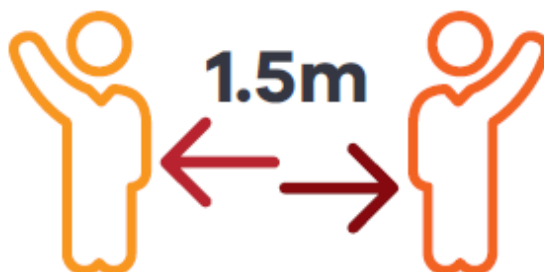
If you are unwell, please stay at home.

The greatest risk of transmission of coronavirus (COVID-19) is between adults. Please follow these physical distancing measures:

- avoid gathering in a group inside or around the school



- keep 1.5m between yourself and other adults



- avoid handshakes and hugs



- wash your hands regularly.

