



## PARENT PAYMENT ARRANGEMENTS 2021

Dear Parent

Strathaird Primary School is looking forward to another great year of teaching and learning and would like to advise you of Strathaird Primary School's parent payment arrangements for 2021.

Please find the fee schedule for your child's year level attached. Note: Parents may choose to provide or purchase book pack items themselves. If you choose to do this you must consult with the school's requested book pack list so that your child has the right items, brands and quantities. **Please notify the office by 27<sup>th</sup> of November if you will be purchasing your own book pack.**

Strathaird Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. The 2021 Student Book packs will continue to be supplied by the same company as in previous years. Student Book packs will be delivered to the school gym for collection on Thursday 21<sup>st</sup> January, 2021.

### Financial Support for Families

Strathaird Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- individual payment plans
- Second hand uniform, if available
- State Schools Relief (SSR) support is available for uniforms/footwear

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Principal Julie Kennedy Ph: 03 9705 3800 | Email: [strathaird.ps@education.vic.gov.au](mailto:strathaird.ps@education.vic.gov.au)

### Payment Methods

While payment is not required until the start of the 2021 school year, partial payments or payment in full can be accepted any time from now until book collection day. All parent payments and contributions can be made on the QKR app, cheque or debit/credit card at the school's office. Cash CAN NOT be accepted at the moment due to COVID restrictions.

### **Book Collection Day**

Stationery Packs will be available for pick up at gym, please prepay at the office first:

**Thursday 21<sup>st</sup> January 8:00am – 4.00pm**

### Refunds

Please refer to our Camps & Excursions Policy located on the school website.

If a camp or excursion is cancelled or altered by the school, or a student is no longer able to attend part or all of the camp or excursion, the school will consider requests for partial or full refunds of payments made by parents/carers on a case-by-case basis taking into account the individual circumstances. Generally, the school will not be able to refund payments made for costs that have already been paid where those funds have already been transferred or committed to a third party and no refund is available to the school. Where possible, the school will provide information about refunds to parents/carers at the time of payment.

### *Method of reimbursement*

Reimbursements will be processed by way of a credit being applied to the family account unless alternative arrangements are made, which can be used for future activities. If the original payment was made with CSEF Credit, this credit will be reapplied to the family account as CSEF credit.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

Yours sincerely,

Julie Kennedy  
Principal

Christine Sayers  
School Council President

## **Camps, Sports & Excursions Fund (CSEF)**

The 2021 CSEF Applications are now open.

### **HOW TO APPLY**

New applicants should contact the school office to obtain a CSEF application form or download from <https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>

If you applied for the CSEF at your child's school in 2020, you do not need to complete an application form in 2021 unless there has been a change in your family circumstances.

You only need to complete an application form if any of the following changes have occurred:

- \* **new student enrolments**; your child has started or changed schools in 2021 or you did not apply in 2020.
- \* **changed family circumstances**; such as a change of custody, change of name, concession card number, or new siblings commencing at the school in 2021.

Check with the school office if you are unsure.

Any unused credits from the previous year will roll over to the new year.

## FEE SCHEDULE – GRADE FOUR 2021

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Strathaird Primary School also continues to welcome your voluntary contributions for 2021.

### Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. You may choose to purchase these items through the school or provide your own. Please indicate which items you would like to purchase through the school on the table below:

Essential Student Learning Items	Amount
<b>Student Book Pack Grade Four</b> Stationary items: 12 pencils, 4 pens, 2 packs pencils, 2 packs markers, 2 crayons, 2 fineliners, 4 glue sticks, 2 scissors, 2 ruler, 2 sharpeners, 4 erasers, 1 pencil case, 1 ruled pad, 11 workbooks, 1 visual diary, 1 display book, 3 document wallets, 1 diary,	\$54.00 (excluding GST)
<b>Student Online Subscriptions</b> <i>Mathletics, Typing Club, ABCya, Literacy Planet, Sunshine Online</i>	\$41.00
<b>Art Consumables</b> Includes Clay, Paint, Craft Paper, Cardboard,	\$10.00
<b>Inquiry Consumables</b> Includes Cardboard, Glue, Craft Supplies, Food items	\$10.00
<b>TOTAL</b>	<b>\$115.00</b>

Note: Parents may choose to provide or purchase the book pack themselves. If you choose to do this you must consult with the school's requested book pack list so that your child has the right items. **Please notify the office by 27<sup>th</sup> of November if you will be purchasing your own book pack, you will then be provided with an itemised booklist including the specific brands and quantities required.**

### Optional Items

Strathaird Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please contact the school office.

Optional Item	Amount
Optional camps, excursions, incursions and swimming lessons as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised
<b>REPLACEMENT: Communication Satchel (if required) Grades 1-6</b> Note: Communication Satchel is included in the Prep Book Pack and is carried forward each year. Students who are new to the school or have misplaced their satchel can purchase a new satchel from the office.	\$8.00
<b>TOTAL</b>	<b>\$</b>

**Voluntary Contributions**

Strathaird Primary School continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school’s important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Tax deductible?	Suggested Voluntary Contribution per family	Amount
<i>Curriculum Contribution</i> to be spent entirely on providing Materials and Services for your child and will supplement the Government Grants received that are directed towards the cost of conducting: Key Learning and Associated Programs.	No	\$20	
<i>Grounds Contribution</i> to assist in establishing and developing the school grounds	No	\$20	
<i>Library Fund</i> to assist in developing and resourcing the library  School council has established tax-deductible gift recipient status with the Australian Taxation Office for the Library Fund	Yes	\$20	
<b>TOTAL</b>			\$

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

**Parent Payment Charges**

Essential Student Learning Items	Amount \$ _____
Optional Items	Amount \$ N/A
Voluntary financial contribution	Amount \$ _____
	<b>TOTAL \$ _____</b>

**Student Name:** \_\_\_\_\_

**Student Grade in 2020:** \_\_\_\_\_

**Please note:** If paying on the QKR app, no paperwork needs to be provided to the school. Please show your receipt at the gym on book collection day to collect your book pack.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



### FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



### PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items	Optional Items	Voluntary Contributions
<ul style="list-style-type: none"> <li>○ Items and activities which the school deems essential for student learning.</li> <li>○ Parents may choose to purchase essential items through the school or provide their own.</li> </ul>	<ul style="list-style-type: none"> <li>○ Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.</li> <li>○ These are provided to students on a user-pays basis.</li> </ul>	<ul style="list-style-type: none"> <li>○ Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.</li> <li>○ Students will not be disadvantaged in any way if parents do not make a contribution.</li> </ul>



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

## Items Not Included in the 2021 booklist

The following items are not included in the school supplied Book Packs. Parents are asked to please make arrangements to purchase the items listed below should they have been misplaced. Students new to the school will be required to purchase these items.

### Grade 1:

SPS Communication Satchel, whiteboard duster and headphones to be retained from Prep.

### Grade 2:

SPS Communication Satchel, headphones, whiteboard duster, highlighters and clipboard to be retained from Grade 1.

### Grade 3:

SPS Communication Satchel, headphones, highlighters and clipboard to be retained from Grade 2.

### Grade 4:

SPS Communication Satchel, USB memory stick, headphones, highlighters and clipboard to be retained from Grade 3.

### Grade 5:

SPS Communication Satchel, headphones, dictionary/thesaurus, USB memory stick, highlighters and clipboard to be retained from Grade 4.

### Grade 6:

SPS Communication Satchel, headphones, dictionary/thesaurus, USB memory stick, highlighters and clipboard to be retained from Grade 5.

### **Specialist Items:**

**Sustainability** scrapbooks will be purchased in the Prep and Grade 3 book packs.

The book purchased in Prep will stay onsite for the student to use in Prep, Grade 1 and Grade 2.

The book purchased Grade 3 will stay onsite for the students to use in Grade 3, Grade 4, Grade 5 and Grade 6.

**Art** Scrapbook purchased in Grade 2 is used for Grade 2, 3, 4 5, and 6. **Please note:** if used for remote learning and not returned to school, a replacement book will be given to students in 2021.

**Music** display book is purchased in Grade 3 and will be used for Grade 3 & 4.

### **Supplied in 2020 Bookpacks and taken to 2021 grades– ISBN as listed**

Gr 2 - Oxford Australian Middle Primary Dictionary (ISBN 9780190311940)

Gr 4 – Oxford Australian Integrated Primary Dictionary & Thesaurus (ISBN 9780190302689)

### **Items available for purchase from the school office:**

Communication Satchel	\$8.00
School Hat	\$9.00
School Bag	\$38.00 (while stocks last)
Library Bag	\$8.00

